

MEETING #16 - April 27

At a regular meeting (#2) of the Madison County Board of Supervisors on April 27, 2021 at 6:00 p.m. in the War Memorial Building Courtroom at 2 S. Main Street in Madison, VA:

PRESENT R. Clay Jackson, Chair
 Charlotte Hoffman, Vice-Chair
 Kevin McGhee, Member
 Amber Foster, Member
 Carty Yowell, Member
 Jack Hobbs, County Administrator
 Sean Gregg, County Attorney
 Jacqueline Frye, Deputy Clerk

Call to Order, *Pledge of Allegiance* & Moment of Silence

Determine Presence of a Quorum/Adopt Agenda

Chairman Jackson advised that a quorum was present

The following items were added to the Agenda:

Consent Agenda

The following items will be added to the Consent Agenda:

- *C. Supplement 21-51: School Board State Security Grant (\$110,232.70)*
- *D. Supplement 21-52: County Admin Bldg. Renovation upfit (\$37,748.69 paid for with debt proceeds)*
- *E. Supplement 21-53: Emergency Communications tower maintenance (\$2,135)*
- *F. Resolution 2021-11 [April Capital Budget Appropriation (\$82,248)]*
- *G. Approve paying Clark Nexsen \$302,756.46 from bond proceeds (a change to the \$262,680.67 approved on April 13)*
- *4a. Extend Deadline for Real Estate Tax Payments (Resolution (#2020-12) to Extend Deadline for Real Estate Tax Payments to June 15, 2020)*

Move

Item 8: Consideration: Resolution (#2021-9) Expressing Interest in Cigarette Tax Administration through TJPDC

From New Business to the Consent Agenda as Item H

Closed Session will be held this evening

Supervisor Hoffman moved to approve the Agenda as amended, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Public Comment

Chairman Jackson opened the floor for public comment.

The following individual(s) present comments for the record:

- Mary Jane Costello, Finance Director, commented on how to proceed with Item D (Supplement 21-52: County Admin Bldg. Renovation Upfit) and noted that several bills associated with this supplement haven't yet been presented to the Board for approval prior to today's meeting session.

After discussion, it was advised that based on today's adoption of today's proposed Agenda, the Board is essentially authorizing payment of the supplement as presented for payment.

With no further comments being brought forth, the public comment opportunity was closed.

Special Appearances

1. Report on Vaccination Clinic Program (Sherer & Jarvis): Chairman Jackson verbalized accolades to Brad Jarvis, Extension Office, and John Sherer, Emergency Management Services Coordinator, for all of their efforts demonstrated during the COVID-19 pandemic.

John Sherer, Emergency Management Services Coordinator, provided a brief overview of the COVID-19 pandemic that began in 2002, which called for the declaration of a local emergency on March 13, 2020; decisions were made based on the everchanging information provided by the Virginia Department of Health which initiated priorities within the locality to work to limit the spread of the virus here (to include the senior population, those in long-term care facilities, and first responders); the majority of efforts directed in 2020 were to:

Acquire PPE's

Stress the need for social distancing

Sanitizing workspaces, etc.

EMS staff was proactive in procuring air purifying respirators (which became extinct after the purchases were made in the locality)

Once the virus reached our community, EMS responded to numerous COVID calls during the past year, with some patients being in critical condition and/or dying as a result of the illness

Plans were put into place (i.e. self-quarantine for those exposed or infected)

Efforts were initiated to assess how best to handle a large-scale death count at any of the long-term care facilities here

Vaccination clinics were approved in late 2020

VDH was tasked with launching vaccination efforts here

Initiatives were researched to deal with all the set-up, logistics and establishing a vaccination clinic

The County established a local hotline for citizens to register (at the extension office) with a clinic being launched at the local fire house

Assistance was provided by many County departments, school staff, and staff at the Culpeper Regional Hospital to staff the vaccination clinic which has averaged 400-500 people showing up to be vaccinated each Wednesday

Over 5,000 vaccinations have been given to date

Clinic slots are now becoming harder to fill

Outreach efforts are underway to faith-based communities, the under-served, and it's deemed that it's time to evaluate as to whether to continue the holding the local vaccination clinic

The last 1st shot clinic will be on Wednesday, April 28, 2021 and follow-up will be initiated for three (3) 2nd dose clinics before all efforts will cease

The hotline will remain open for a few more weeks to help those that may still desire to be vaccinated

Accolades provided to emergency services personnel, school nurses, facilities, extension office, Culpeper Regional Hospital staff, and all that helped to make the vaccination clinics successful.

In closing, Mr. Sherer advised that Executive Order #72 has been amended five (5) times.

Brad Jarvis, Extension Office, and thanked the Board of Supervisors for having the foresight to organize a local clinic, as many jurisdictions didn't initiate this type of plan. Additional personnel were hired to handle the incoming calls (six [6] interns) over the course of the registration process and rotated staff throughout the process; three (3) interns remain in place as the clinic operations are winding down. Additionally, he advised that 28% of the people that were registered to be vaccinated didn't go through the Virginia Health Department due to having no email; therefore, the hotline was a very definite help to those who had no other means to register

Highlights provided were as follows:

Madison COVID Clinic Summary Highlights (04/27/2021)

- 4,466 people vaccinated at Madison Firehouse (1st and 2nd doses)
- 42% of eligible Madison residents vaccinated
- Madison/Culpeper Joint J&J Vaccination Clinic for 1,000 people (03/06/2021)
- COVID County Paid Intern Staff Cost - \$15,518
- COVID County Paid Extension Staff Cost - \$8,880
- In-Kind Value of Volunteers and Madison Extension Staff – \$34,628
- Madison COVID Team Call Volume – 10,550
- Last Madison Firehouse 1st Dose Clinic – 04/28/21
- Upcoming 2nd Dose Only Clinics – 05/05/21, 05/12/21 and 05/19/21

Monthly Summaries:

COVID Hotline and Registration Report, January 29, 2021 to February 8, 2021

Madison Extension Office Support to COVID Registration and Vaccination Clinics

584 Calls for COVID Registration – All entered in the RRHD registration system

407 Calls to schedule vaccination appointments for 02/03/2021 clinic on PrepMoD system, plus another 60 appointments scheduled the day of the clinic as additional vaccine was available.

154 Calls to schedule vaccination appointments for 02/10/2021 clinic on Pramodh system.

125 Calls to schedule vaccination appointments for 02/17/2021 clinic on PrepMOD system

Total Call Volume – 1,270 calls

On February 1, 2021, hired 3 interns to handle hotline and registration; and provided additional hours for Missy Dillon, Extension Program Support Technician. COVID Hotline/Registration budget request submitted to county on February 8, 2021.

COVID Hotline and Registration Report, February 9, 2021 to March 1, 2021

398 Calls for COVID Registration – All entered in the RRHD registration system

1492 Calls to schedule vaccination appointments for 02/10/2021, 02/17/2021 and 02/24/2021, clinic on PrepMod system, plus another 200 appointments scheduled the day of the clinic as additional vaccine was available.

498 Calls to schedule 2nd vaccination appointments for 02/24/2021 and 03/03/2021 clinic on PreMod system.

February 1 to March 1, 2022: Paid Staff hours – 150, Paid Intern hours – 207 hours and In-Kind Staff hours – 366 hours (in-kind value - \$5,490), approximate actual cost to county - \$5704

Total Call Volume – 2,388 calls

COVID Hotline and Registration Report, March 2, 2021 to April 5, 2021

1,048 Calls for COVID Registration – All or most callers entered in the RRHD registration system. Most were advised to register on the VDH vaccinate.org site.

1,288 Calls to schedule vaccination appointments for 03/3/2021, 03/17/2021, 03/24/2021 and 03/31/2021 clinics on PrepMod system, plus another 158 appointments scheduled the day of the clinic as additional vaccine was available.

918 Calls to schedule 2nd vaccination appointments for 03/3/2021, 03/10/2021 and 03/24/2021 clinics on PreMod system.

In addition, Madison Extension Office conducted an under-served audience outreach open house at the George James Community Center on Friday, March 26 and Saturday, March 27, 2021. The outreach was advertised at 4 churches in the Radiant, VA community. The outreach open house generated 82 (55 on-site and 27 via phone calls) scheduled vaccinations to the targeted audience.

Madison COVID Team worked with Culpeper to plan, register and execute a 1,000 Johnson & Johnson single dose clinic at Culpeper Middle School.

Staff and Volunteer Hours have not been calculated for March yet.

Total Call Volume – 3,254 calls

COVID Hotline and Registration Report, April 6, 2021 to April 26, 2021

414 Calls for COVID Registration – All or most callers entered in the RRHD registration system. Most were advised to register on the VDH vaccinate.org site.

1,047 Calls to schedule 1st vaccination appointments for 04/07/2021, 04/14/2021, and 04/21/2021 clinics on PrepMod system, plus another 125 appointments scheduled the day of the clinic as additional vaccine was available.

954 Calls to schedule 2nd vaccination appointments for 04/07/2021, 04/14/2021, and 04/21/2021 clinics on PreMod system.

Next (and last 1st dose) Clinic scheduled for 04/28/2021 with the next 2nd dose clinics schedule for 05/05/2021, 05/12/2021 and 05/19/2021 to complete

In addition, Madison Extension Office expanded outreach efforts targeting (via email) under-served communities, churches, businesses, school system, farms and working families with self-registration links to 600 people. Posted self-registration flyers at businesses around Madison County and posted in several location on social media.

Total Call Volume – 2,413 calls, the use of PrepMod self-registration web-links has reduced call volume.

The Board of Supervisors verbalized accolades to Brand Jarvis, Extension Office Staff, and John Sherer, Emergency Management Services Coordinator, for all of their assistance during the vaccination clinic endeavor.

2. Public Hearing: Disposal of Property at 302 Thrift Road: The County Administrator advised that construction is going well at 414 N. Main Street; staff have now been relocated to 410 N. Main Street during the interim. It was noted that the Code of Virginia requires a public hearing before the sale of the mobile units at 302 Thrift Road (formerly home of the Madison Literacy Council and Rapidan Better Housing) and land can be authorized.

Chairman Jackson: Questioned if anything has been heard from John Reid, Foothills Housing Corporation, regarding a proposal to move the two modular units, to which it was noted that nothing has

been heard to date, and further suggested that Mr. Reid be contacted in the event that he can still use the modular units.

A duly advertised public hearing was opened to attain comments on the proposed disposal of County property located at 302 Thrift Road on Route 657 in Madison County, VA, Tax Map Parcel #39-37.

Mary Jane Costello, Finance Director, questioned if and/or when the property will need to be vacated, as she had concerns about her department moving on July 1st; questioned if the county would have some flexibility with relocating; referred to boxes still in the old investigator's building that belong to various departments that need to be looked at; questioned where her department will store items that need to be retained; advised that her department is very busy at the end of the fiscal year, as well as the Registrar's Office.

With no further comments regarding the disposition of public property at 302 Thrift Road, the public hearing was closed.

After discussion, it was the consensus of the Board to request that the County Administrator proceed to advertise the above reference sale of County property as noted.

Consent Agenda:

3. A Approve minutes from the April 13'2020 Meeting
- B. Acknowledge A Notice by Roger Haynes for a Fireworks Display @ 124 Little Creek
On 7'4'2021 @ 9:00 p.m.
- C. Supplement 21-51: School Board State Security Grant (\$110,232.70)*
- D. Supplement 21-52: County Admin Bldg. Renovation upfit (\$37,748.69 paid for with debt proceeds)*
- E. Supplement 21-53: Emergency Communications tower maintenance (\$2,135)*
- F. Resolution \$2021-11 [April Capital Budget Appropriation (\$82,248)]*
- G. Approve paying Clark Nexsen \$302,756.46 from bond proceeds (a change to the \$262,680.67 approved on April 13)*
- 4a. Extend Deadline for Real Estate Tax Payments (Resolution (#2020-12) to Extend Deadline for Real Estate Tax Payments to June 15, 2020)*
- H. Resolution to Express Interest in the Cigarette Tax to the Thomas Jefferson Planning District Commission (#2021-9)*

Supervisor Foster moved to approve the Consent Agenda as amended, seconded by Supervisor McGhee.
Aye: Jackson, Hoffman, McGhee, Foster, Yowell.

Resolution #2021-9 reads as follows:

RESOLUTION OF INTEREST IN PARTICIPATING IN REGIONAL CIGARETTE TAX ADMINISTRATION
THROUGH THE THOMAS JEFFERSON PLANNING DISTRICT COMMISSION
RESOLUTION #2021-9

WHEREAS, the 2020 General Assembly approved, and the governor signed into law, legislation that allows Virginia counties to enact a local cigarette tax of up to 40 cents per pack, effective July 1, 2021; and

WHEREAS, [SB 1326](#), adopted by the 2021 General Assembly and signed into law by the governor, encourages local cigarette stamping and tax collection through regional cigarette tax boards; and

WHEREAS, the bill defines a "regional cigarette tax board" as one established by a group of at least six member localities, pursuant to their authority under the joint exercise of powers (§ [15.2-1300](#) et seq.) and Regional Cooperation Act (§ [15.2-4200](#) et seq.) provisions of the *Code of Virginia*; and

WHEREAS, the Thomas Jefferson Planning District Commission (TJPDC) was duly established in 1972 pursuant to the *Code of Virginia*; and

WHEREAS, a key part of the mission of the TJPDC is to lead development of solutions for the region's critical issues by helping member governments identify such issues and finding collaborative approaches to address them; and

WHEREAS, the TJPDC staff, in discussion with its member localities, has been examining how a regional cigarette tax board could function in the broader Central Virginia region; and

WHEREAS, the establishment of a regional cigarette tax board would promote the uniform administration of local cigarette taxes throughout the region for those localities desiring to participate in such a board; now, therefore be it

RESOLVED, that the Madison County Board of Supervisors expresses its interest in participating in a regional cigarette tax board being pursued by the TJPDC; and be it

RESOLVED FURTHER, that the Madison County Board of Supervisors authorizes the County Administrator and other appropriate County agents, officers and staff to proceed with participating in discussions with the TJPDC and other localities in the broader region on the formation of a regional cigarette tax board; and be it

RESOLVED FURTHER, that any decision by the Madison County Board of Supervisors to become a member of any regional cigarette tax board so established must be approved by the Madison County Board of Supervisors.

Resolution #2021-11 reads as follows:

RESOLUTION # 2021-11

RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY CAPITAL BUDGET FOR APRIL 2021

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted a Capital Budget for Madison County for Fiscal Year 2021 in the amount of \$27,301,962; and

WHEREAS, the Fiscal Year 2021 Adopted Capital Budget includes school operations and capital funding for the Madison County School Division equaling \$7,862,640; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the adopted Fiscal Year 2021 budget; and

WHEREAS, 15.2-2506 and §21.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly or monthly appropriations for contemplated expenditures; and

WHEREAS, the Board of Supervisors desires to make a monthly appropriation for capital expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 27th day of April 2021, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Capital Budget for April 2021 in the amounts specified for each fund contained in said budget; with such appropriations summarized below:

General Operations	\$ 29,539
County Capital Projects Fund	25,170
School Capital Projects Fund	27,539
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Total Capital Appropriations	\$ 82,248

Constitutional Officers, County Departments, Committees & Organizations

4a. Resolution (#2021-12) to Authorize the Extension of the June 5'2021 Real Estate Tax Installment Payment Due Date to June 16'2021: Chairman Jackson advised that a Resolution #2021-12 is being presented to extend the deadline for payment of real estate taxes from June 5, 2021 to June 15, 2021 for consideration.

The County Administrator referred to the fact that efforts will be made to get the tax bills out to the citizens as quickly as possible, to allow ample time for preparation and payment of tax bills.

Brian Daniel, Commissioner of the Revenue, advised that staff would like to have all tax bills mailed to the taxpayers at least two (2 weeks prior to being due.

Supervisor McGhee moved that the Board approve Resolution #2021-12 [To Authorize the Extension of the June 5'2021 Real Estate Tax Installment Payment Due Date to June 15'2021] seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Resolution #2021-12 reads as follows:

A RESOLUTION TO AUTHORIZE THE EXTENSION OF THE JUNE 5, 2021 REAL ESTATE TAX INSTALLMENT PAYMENT DUE DATE TO JUNE 15, 2021

RESOLUTION# 2021-12

Whereas, on December 17, 2008, the Madison County Board of Supervisors adopted Ordinance 2008-9 that had the effect of establishing June 5 and December 5 as semiannual installment due dates for the payment of real estate taxes; and

Whereas, various factors have resulted in a delayed completion of the 2021 real estate tax rate establishment process, and

Whereas, the Commissioner of the Revenue and Treasurer require time to process and issue bills between the adoption of the tax rate and issuance of bills and have suggested an extension of the June 5, 2021 due date to allow ratepayers adequate time to remit after receiving tax bills; and

Whereas, §58.1-3916 of the Code of Virginia authorizes the Board of Supervisors to provide by resolution for reasonable extensions of time, not to exceed 90 days, for the payment of real estate taxes;

Now, therefore, be it resolved that the Madison County Board of Supervisors authorizes the extension of the June 5, 2021 semiannual real estate tax installment due dates for the payment of real estate taxes to June 15, 2021.

EMS: Noah Hillstrom, Director of Emergency Medical Services, advised that all is going well in his department.

Economic Development & Development: Tracey Gardner, Director of Economic Development & Tourism, advised that an IDA meeting is scheduled for tomorrow; business appreciation week and tourism week next week; Small Business Development Center is offering small websites; the Chamber of Commerce has decided not to hold the Taste of the Mountains Festival this year due to COVID guidelines; noted that the annual parade will be held in July along with the local county fair.

Commonwealth Attorney: Clarissa Berry, Commonwealth Attorney verbalized accolades to Brad Jarvis, John Sherer, Brad Jarvis and Culpeper Regional Hospital staff for all efforts during the COVID vaccination clinic; defendants are selecting jurors for their trials; body cam equipment is being heavily used to provide evidence for victims and witnesses to crimes; information attained can be displayed on tv's housed within the courtroom with good quality sound; equipment also allows staff to 'drop in' on interviews while they're in progress; noted that space has been located to house district 26 probation and parole in the county; referred to ongoing changes to probation violations that will transpire July 1st - webinar will be presented to attorneys shortly.

Treasurer: Stephanie Murray, Treasurer (via online platform) referred to the resolution to extend payment of real estate taxes and advised that her staff and the Commissioner of the Revenue will do their part to get everything done in order for the tax bills to get out to the citizens in a timely manner; noted that her department is collecting taxes; verbalized accolades to the Board for approving the resolution, and also verbalized accolades to her departmental staff, and also to the County for the new space at 410 N. Main Street.

Facilities: Roger Berry, Director of Facilities & Maintenance, advised that a telephone line should be installed next week at 410 N. Main Street (via repairs); construction at 414 N. Main Street is moving along; maintenance ongoing for County grounds; referred to a security glitch at the courthouse which caused some disruption to the doors; referred to the temporary phone line that's currently running from 414 N. Main Street to 410 N. Main Street, which should be corrected shortly.

E911: Brian Gordon, Director of Emergency Communications, advised that good progress is being made to the Hoover Ridge site; advised that all is in place for the NextGen 911 with the exception that Motorola is backlogged and can't come to the county to configure the system until October 2021 due to COVID and other unforeseen setbacks.

Commissioner of the Revenue: Brian Daniel, Commissioner of the Revenue, advised that his department is busy working on tax record and personal property records; advised that the state income tax filing deadline has been extended to May 17, 2021.

Planning Commission: Mike Mosko, Commission Chair, advised that the commission is busy working on proposals to present to the Board of Supervisors in the very near future.

Chairman Jackson: Advised that the County's special use permit for the Hoover Ridge site was presented at the commission's recent workshop; item will be discussed soon.

Mr. Mosko further advised that the application will be discussed based on the guidelines noted in the County's ordinance.

Clerk of the Circuit Court: Leeta Louk, Clerk of the Circuit Court, advised that her office has been busy; the next term will include a very heavy caseload; noted that Ms. Kendall of the Piedmont Environment Council will work on the proposed project in the Clerk's Office.

Finance: Mary Jane Costello, Finance Director, advised that the County Manager has assumed several tasks within the office (i.e. 15-20 hours per week); the individual has a lot of procurement experience and is deemed to be a definite asset in the area of procurement, and has also been participating in some of the Tyler software sessions.

ERP Project: the project has begun; calls for 60-100 hours of staff time

Tyler Technologies: Training sessions generally range from 9 a.m. to 5 p.m. daily; Phase II will begin shortly (Treasurer will take the lead on the financial part of the program).

Avinity: Status meeting will be held on Wednesday.

Laserfiche: Kickoff hasn't been scheduled; meeting will be held with on Wednesday with representatives; verbalized concerns that some facets of Laserfiche will conflict with some of the details associated with Tyler Technologies.

In closing, she noted that the books should be up-to-date within the upcoming week; made reference to the budget and the line item expenditure that need to be done; advised that the Board can elect to adopt the proposed budget and assess what will be appropriated at a later time.

Chairman Jackson: Referred to the fact that the Board appropriated one half of the budget in the past year.

IT: Bruce Livingston, IT, advised that he has been attending the meetings; noted that data will be cut off to 414 N. Main Street on Saturday to relocate equipment; ; all appears to be going well at 410 N. Main Street; email service was lost recently - feels there may be issues and feels that there may be a need to move 360 office to 'the cloud exchange to store data; awaiting feedback from ANS regarding whether the County's environment is stable enough to accommodate the aforementioned suggestion. advised there may be a need to move 360 Office to the 'cloud' in order to store data; ERP servers and back-up activity in place and ongoing.

Sheriff's Office: Erik Weaver, Sheriff (via online platform) advised that the Republican Party will hold a mass convention meeting on Saturday at the local high school from 10:00 a.m. to 4:00 p.m. - anticipates there will be an influx of 2,000-3,000 vehicles during the proposed time frame; local law enforcement is in the process of compiling a plan for additional traffic.

Old Business

4B. Consideration: Ordinance (ID #2021-1) to Adopt CY21 Tax Rates (Hobbs): The County Administrator referred to Ordinance ID #2021-1 and also advised that budget changes have been made since the original version of the proposed budget was advertised which include changes made during the recent budget work session that focused on:

- Identifying Comp board funded positions
- \$20,000 requested to fund drug court (i.e. new department will need to be established in the budget)
- Memorandum of Understanding may be initiated with Orange County
- Hiring three (3) full-time positions identified in contingency line item on the 'baked-in' budget
- Assess whether all employees will receive a five percent (5%) raise (with exceptions)

In order to accomplish the above stated items, the County will need to:

- Reduce the contingency from \$281,000 to \$180,000
- Once a budget is advertised, it shouldn't be increased but funding can be appropriated from the County's fund balance if necessary
- Raise the real estate tax rate from .71 cents (per \$100 assessed value) to .74 cents (per \$100 assessed value)
- All other tax rates will remain 'as is'

Supervisor Foster: Verbalized concerns about the proposed five percent (5%) raises for staff and questioned what the 'exception' entails

To which the County Administrator advised include the:

- Victim-Witness Coordinator (grant funded)
- Merit increase raises
- Across the board raises would total about \$80,000 higher than the advertised budget shows.

Budget Resolution #2012-10: The County Administrator advised that the proposed Resolution #2012-10 reflects the advertised budget, excluding changes to the actual budget document.

The Finance Director advised of two (2) changes to the document that was advertised from the numbers that she configured which called for two (2) adjustments:

1. To the CAFR which affects revenue
2. A transfer within the operational budget which was actually a part of the CAFR budget

Which she noted in here spreadsheet; noted that what was advertised was slightly different than her assessment.

It was noted that the total for:

- Budget operating expenditures was advertised as \$58,523,478,
- Finance Director's total: \$58,653,648
- Net budget operational expenditure was advertised as \$45,741,752
- Finance Director's total: \$45,871,950

Chairman Jackson: Questioned if the aforementioned adjustments (as stated by the Finance Director) could be approved by way of adopting today's Resolution as presented;

To which the County Administrator advised that (in his opinion) the resolution being present should be considered; also noted that the draft ad was changed from its original edition.

Chairman Jackson referred to the following highlights:

All members are in favor of the commitment to fund the drug court for \$20,000

3%-5% *proposed raise*:

Discussions commenced with the following comments:

- *Chairman Jackson: Verbalized favor of allocating a 5% raise across the board; feels that this is the second year the Board has initiated substantial salary adjustments, with this year's adjustment being brought on by the State (for constitutional offices); adjustments in future years may not be as much.*
- *Supervisor Yowell: Suggested that the County proceed with the 5% raise for all staff; referred to the amount of funding the State will provide (about 40%(+/-) and that the County will more than likely match what the State allocates; also noted that he will review employee raises next year and also noted that most taxpayers will more than likely not receive a 5% raise.*

Supervisor Yowell moved that the Board approve Ordinance ID #2021-1 [To Fix Tax Rates for the Tax Year Beginning January 1' 2021, Setting Levies for the Tax Year Beginning January 1'2021] seconded by Supervisor McGhee. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

The Ordinance reads as follows:

ORDINANCE # 2021-1

ORDINANCE TO FIX TAX RATES FOR THE TAX YEAR BEGINNING JANUARY 1, 2021, SETTING LEVIES FOR THE YEAR BEGINNING JANUARY 1, 2021.

BE IT ORDAINED by the Madison County Board of Supervisors that tax levies for the County of Madison be, and they hereby are established for the tax year beginning January 1, 2021, as follows:

- I. REAL ESTATE** as defined by Virginia Code Section 58.1-300 (1950, as amended), including public service corporation real estate as defined by Virginia Code Section 58.1-2606 (1950, as amended) and manufactured homes as defined by Virginia Code Section 36-85.3 (1950, as amended):

\$0.74 per \$100 of assessed valuation based on 100% of market value, subject to Madison County land use tax ordinance if applicable.

II. TANGIBLE PERSONAL PROPERTY as defined by Virginia Code Section 58.1-3000 (1950, as amended) and classified by Virginia Code Section 58.1-3500 through 58.1-3506 (1950, as amended), including public service corporation tangible personal property as defined by Virginia Code Section 58.1-2606 (1950, as amended):

\$3.60 per \$100 of assessed valuation based on 100% of market value for classified tangible personal property defined in Virginia Code Section 58.1-3503(A)(3-5),(7-8),(10-12) (1950, as amended); subject to personal property tax relief for personal use vehicles for automobiles, trucks, motorcycles, trailers or semi-trailers, campers and other recreational vehicles, and other motor vehicles (no increase); provided, however, the tax levy for motor vehicles with a seating capacity of not less than 30 persons, including the driver, as classified by Virginia Code Section 58.1-3506(A)(39) (1950, as amended) shall be \$1.77 per \$100 of assessed valuation based on 100% of market value;

\$3.10 per \$100 of assessed valuation based on 100% of market value for all other classified tangible personal property; provided, however, household goods and personal effects as defined by Virginia Code Section 58.1-3504 (A)(1-10) (1950, as amended) shall be exempt and farm animals, grains and other feeds used for the nurture of farm animals, agricultural products, farm machinery and farm implements as defined by Virginia Code Section 58.1-3505(A)(1-8) and (10) (1950, as amended) shall be exempt.

III. MACHINERY AND TOOLS as defined by Virginia Code Section 58.1-3507 (1950, as amended):
\$1.67 per \$100 of assessed valuation based on 100% of market value.

IV. MERCHANTS CAPITAL as defined by Virginia Code Section 58.1-3510 (1950, as amended); provided, however, that persons or entities with no physical place of business in Madison County will not be taxed on the value of inventory owned by them and stored in a company that specializes in product fulfillment services on behalf of the product owner:

\$0.86 per \$100 of assessed valuation based on 100% of market value

5. Consideration: FY22 Budget Resolution (#2021-10) (Hobbs):

Supervisor McGhee moved that the Board approve Resolution #2021-10 [Adopt the FY2022 Madison County Budget], seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

The Resolution reads as follows:

RESOLUTION # 2021-10

RESOLUTION TO ADOPT THE FISCAL 2022 MADISON COUNTY BUDGET

WHEREAS, the Fiscal Year 2022 Budget has been duly prepared and fully considered by the Board of Supervisors; and

WHEREAS, numerous budget work sessions, open to the general public, have been conducted; and

WHEREAS, in accordance with the Code of Virginia, a Public Hearing on the Fiscal Year 2022

Budget was conducted on April 12, 2021; and

WHEREAS, the Board of Supervisors has evaluated existing commitments, public education and public safety needs, as well as numerous other services and programs desired by the citizens of Madison County;

NOW, THEREFORE, BE IT RESOLVED on this 27th day of April, 2021, that the Madison County Board of Supervisors hereby approves and adopts the Fiscal Year 2022 Budget as summarized below:

Operating Budget

General Operations	\$ 28,986,199
School Operations	21,484,844
School Food Services	896,500
Social Services (VPA)	3,103,843
Children's Services Act (CSA)	2,219,593
County Debt Service	1,727,499
Transient Occupancy Tax (TOT) Fund	105,000
Gross Budgeted Operational Expenditures:	\$ 58,523,478
Less Transfers:	
School—Operational	\$ 9,692,040
County Debt Service	1,727,499
Children's Services Act (CSA)	710,341
Social Services (VPA)	596,846
TOT Fund (to GF)	55,000
Total Transfers:	\$ 12,781,726
Net Budgeted Operational Expenditures	\$ 45,741,752

Capital Budget

General Operations	\$ 7,331,626
County Capital Projects Fund	6,831,511
School Capital Projects Fund	1,017,215
Gross Budgeted Capital Expenditures	\$ 15,180,352
Less Transfers:	
County Capital Projects Fund (from GF)	6,314,411
School Capital Projects Fund (from GF)	1,017,215
Total Transfers:	7,331,626
Net Budgeted Capital Expenditures	\$ 7,848,726

6. Consideration: FY22 Administrative Fees Resolution (#2021-4) (Hobbs): The County Administrator advised that the administrative fees haven't been changed for quite some time; noted there will also be a slight change in the manner in which these fees will be assessed.

Supervisor Foster moved that the Board adopt Resolution #2021-4 [Adopting Madison County Fees for FY21 and Thereafter Unless and Until Changed] seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

The Resolution reads as follows:

RESOLUTION# 2021-4

A RESOLUTION ADOPTING MADISON COUNTY FEES FOR FY21 AND THEREAFTER UNLESS AND UNTIL CHANGED.

WHEREAS, the Madison County Board of Supervisors imposes fees in order to fund various services; and,

WHEREAS, the Madison County Board of Supervisors desires to confirm the adoption of such fees in a consolidated format for the convenience and benefit of the residents and business operators of the Madison County;

BE IT RESOLVED that the fees listed on the following attachments will be effective for the July 1, 2021-June 30, 2022 fiscal year and thereafter unless and until changed by an appropriate action by the Madison County Board of Supervisors:

- A. Animal Control and Animal Shelter
- B. Building Official
- C. Planning and Zoning
- D. Solid Waste Collection and Disposal
- E. Emergency Communications

AND BE IT FURTHER RESOLVED, that where a fee is not listed on any attachment to this Resolution, the lawfully adopted regulation, resolution or ordinance of Madison County that established said fee shall continue to apply;

AND BE IT FURTHER RESOLVED, that where a fee listed on any attachment to this Resolution is at variance with a fee listed in a lawfully adopted regulation, resolution or ordinance of Madison County, the fee listed in this resolution shall apply.

A. FY22 Madison County Animal Control and Animal Shelter

Animal Shelter Fees

Small domestic animal such as a dog or cat:

Impoundment fee..... \$12

Boarding Fee..... \$5 per day or portion thereof

This board fee shall be waived in the event the small domestic animal is claimed by its owner within 24 hours of its impoundment.

Dog adoption fee..... \$95

Cat adoptions..... \$75

Large domestic animal such as a horse, cow, goat, sheep, or pig:

Impoundment fee	\$15
Board fee	\$10 per day or a portion thereof
Trailer fee	\$50 per use
Adoption fee	\$45

Dog Tags

Per County Ordinance, \$10.00 for the lifetime of the dog, including all male dogs, unsexed male dogs, female dogs and unsexed female dogs

No kennel tags are issued by Madison County

No dog tag is required for guide dog for a blind person, hearing dog for a deaf/hearing impaired person, service dog for a mobility impaired person.

Dog tags can be purchased from the Treasurer's Office.

B. FY22 Madison County Building Official

RESIDENTIAL

One/two family dwellings (Including Additions, Manufactured and Modular Homes),

Attached/Detached Garages, Utility Sheds (over 256 sq. ft.), Decks and Porches:

Finished/Unfinished	\$.18/ sq. ft. calculated on gross finished floor area
Minimum Charge	\$75.00
Change of Contractor	\$100.00
Code Modification.....	\$75.00

Remodeling and Alterations:

Exterior only (roof, siding, etc.).....	\$75.00
Interior.....	\$.18 sq. ft./\$75.00 minimum

Swimming Pool/Hot Tub/Spa: (all inspections included)

In-ground pool.....	\$200.00
Above ground pool.....	\$125.00
Hot Tub/Spas.....	\$100.00

Electrical/Plumbing/Mechanical

Electrical Fees for Residential.....	\$.07 sq.ft/\$75.00 minimum
Plumbing Fees for Residential.....	\$6.00 per fixture/\$75.00 minimum
Mechanical Permit	\$75.00

Chimneys/Flues/Fireplaces \$75.00 per unit

Demolition Permit.....\$75.00

Re-inspection Fee

*Reinspect	\$100.00
Permit renewals.....	\$50.00
Temporary occupancy request	\$50.00

Solar (Electrical Included) \$5.00 per \$1,000 est. cost/\$75.00 min.

COMMERCIAL

New construction and alterations (calculated on gross floor area)

Finished/Unfinished	\$20/sq. ft.
Minimum fee	\$75.00
Change of Contractor	\$100.00
Change of Use	\$100.00
Code Modification.....	\$75.00
Electrical/Plumbing/Mechanical	
Electric	\$.07 sq.ft/\$75.00 minimum
Plumbing.....	\$6.00 per fixture/\$75.00 minimum
Mechanical.....	\$.07 sq. ft./\$75.00 minimum
Fire Suppression and Fire Alarm Systems.....	\$.02 sq.ft./\$150.00 minimum
Commercial range hoods (Suppression system included).....	\$75.00 each
Elevators/escalators.....	\$125.00 each
Signs (electric included).....	\$75.00 each
Swimming pools –	
Commercial use	\$225.00
Electrical.....	\$75.00
OTHER PERMITS/FEEES	
Mobile office trailers (all inspections)	\$75.00
U.S. Tanks (underground) /AS Tanks (above ground) (installation or removal).....	\$75.00
Amusement device inspections.....	\$125.00
Demolition permit.....	\$75.00
Re-inspection fee*	\$100.00
(After 1st inspection or work not ready)	
Solar (Electrical Included)	\$6.00 per \$1,000 est. cost.
Renewal fee- (\$75.00 per category)	\$300 max.
Work started without permit	Double Cost of Approved Permit Fee
Tents/Air supported structures	\$75.00 (each)
Electrical for tents.....	\$40.00
Permits are subject to a 2% state levy (this does not apply to zoning and erosion permit fees).	
Refunds – 50% of fee may be refunded after written request by owner/agent after issuance of permit.	
Plan review fees and state levy are non-refundable.	
* Re-inspection Fees – To be assessed when work is not approved, work not completed after request, approved plans not on site or previously failed inspection corrections not completed.	
EROSION AND SEDIMENT CONTROL (Permits valid for one year)	
Erosion & Sediment Land Disturbing Permit.....	\$300.00 + \$200.00/each additional acre *
Erosion & Sediment Control Plan Review.....	\$200.00 + \$100.00/each additional acre (payable at plan submission) *
Agreement in lieu of plan (single family dwellings)	\$150.00

Land disturbing permit renewal – 50% of initial fee Supplemental Plan Review50% of initial fee Re-inspection fee (after 1st inspection)..... \$100.00
 [for purpose of computing fees, disturbed areas shall be rounded to the next whole acre]

* up to 10 acres/after 10 acres, additional acreage is 50%

E&S Bond -Agreement in lieu of plan for single family dwellings \$1,000.00

BUILDING PLAN REVIEW FEES

(Non-Refundable - payable at plan submission)

1. Residential Fee Schedule (R-5 Use groups) Residential dwelling units, additions, alterations & manufactured homes

[A] Finished & unfinished space \$50.00

[B] Review of revisions to plans previously approved..... \$50.00

2. Commercial (new construction, additions, alterations, change of use)

[A] Finished & unfinished space\$300.00

[B] Review of revisions of plan previously approved\$50.00

[C] Electrical, plumbing, mechanical Plan reviews -\$50.00 ea.

[D] Fire alarm & fire suppression plan reviews -\$50.00

Building Code Board of Appeals

Any appeal or matter considered by the Building Code Board of Appeals.....\$350

Exception

Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted from all fees under this Section B.

C. FY22 Madison County Planning and Zoning

1. Zoning Fees

Application for Rezoning (Zoning Map Amendment)

Minimum Charge\$2,000

Parcel >10 acres; additional fee \$100 per acre >10

Zoning Text Amendment\$400

Proffer/Conditional Zoning Amendment\$2,000

Comprehensive Plan Amendment.....\$1,500

Zoning Certification Letter.....\$50

Special Use Permit (SUP).....\$500

(SUP), Telecommunications Facility.....\$1,500

Additional fee: Consultant Review..... (Cost)

Board of Zoning Appeals

Variance Request\$250

Appeal\$300

Permits

Zoning Permit (New Dwelling/Commercial Structures)\$100

Zoning Permit (Accessory Structures).....	\$100
Agricultural Structure Permit	\$50

2. Subdivision Fees

Subdivision Plat, minimum fee.....	\$850
Additional fee, per lot	\$150
Family Division Plat.....	\$350
Boundary Line Adjustment Plat	\$350
Boundary/Physical Survey Plat.....	\$350

3. Site Plans

Site Plan Review/Approval, minimum fee	\$500
Additional fee, per disturbed acre	\$150

FY22 Madison County Solid Waste Collection and Disposal Fees

1. All users of the Madison County transfer station shall be subject to the fees below unless specifically exempted by the Madison County Board of Supervisors.
Madison County, including the Madison County School Board and the Madison County Parks and Recreation Authority, and the Madison County Fair are exempted.
2. Madison County Residents Only: Residential bagged trash: No charge
 - a. Hang tag will be provided at no charge
 - b. One small bulk item permitted per week at no charge (less than 25 lbs)
 - c. Additional or replacement tags \$5.00 with a limit of 2 per household
3. Small home-based Madison County business and non profits may dispose up to 6 - 30-gallon bags per week. Anything over 6 bags will be charged at the established rate per ton. A hang tag will be provided at no charge
4. Appliances with Freon (refrigerator, air conditioners)20.00 each
 - a. Small refrigerators less than 48" tall.....\$10
5. Tires.....\$3.00 each
6. Furniture if mixed in with bags can be charged by the unit at:
 - a. Small items (furniture appliances, debris less than 20 lbs)\$2.00
 - b. Medium items (furniture appliances, debris less than 50 lbs).....\$5.00
 - c. Large items (furniture appliances, debris more than 50 lbs).....\$10.00
 - d. Mattress or box spring.....\$8.00 each
7. All other trash (commercial, bulk, etc.) will be weighed and charged at \$65.00 per ton
8. Brush & woody debris\$65.00 per ton
Free brush months (October & March) for residential brush only.
9. Should the scale be inoperable please refer to the "Scale Inoperative Procedure of 12-9-13
10. No charge for single stream or scrap metal recycling (not appliances)
11. Items that may have a reclaimed value (re-use) may be held separately by the facility and reclaiming by residents or non-profits. This is only as space permits, is for residential use only and is

not to be resold. The County is not responsible for and makes no warranty or representation as to condition or use of any items reclaimed.

12. No hazardous materials accepted

13. Payment is by cash, check or a charge account may be set up once approved.

14. Large quantities of recycling may be accepted however rates and logistics shall be negotiated in advance and subject to the Board of Supervisors approval.

D. FY22 Emergency Communications

Secondary structure addresses (ref. Res#2018-12 approved on September 25, 2019)..... \$50.00

New Business

7. Discussion: Animal Shelter Funding (Ingram): Chairman Jackson advised that during today's Topping Committee meeting, Megan Ingram, Animal Shelter Manager, recommended that the Committee assess that monies from the Topping Fund be allocated to:

1. Paint at the shelter for \$6,680 once credentials are attained from the laborer
2. Efforts to get the lowest bidder to commit to the timeline to repair/replace fencing at the facility, which will call for the 2nd highest bidder to consider doing the work in June 2020 with a NTE price of \$7,500

It was further noted that Connie Deatherage (Madison County Parks & Recreation Authority) is in the process of working with staff to apply for grants to fund the anticipated dog park at Hoover Ridge.

Supervisor Yowell moved that the Board approve the Board approve the Topping Committee's recommendation to allocate \$6,680 for painting (at the shelter) and NTE \$7,500 for play-yard fencing, seconded by Supervisor McGhee.

- *Chairman Jackson: Advised if the cost for fencing is above \$7,500, Ms. Ingram will return with a further recommendation to the Topping Committee.*

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

Chairman Jackson advised that additional items that were discussed involved funding from the animal donations category (i.e. donations made by individuals for animals with specific medical issues and 'other'). A request was also presented to utilize donation funding to:

- Purchase a cat condo
- Utilize \$3,000 to cover the costs for excess medical issues
- Utilize \$961.88 to purchase a 'cat tree'

It was further stressed that the aforementioned funds being requested are donated monies, and not a part of County tax dollars, but does require action due to the Topping Funding being on the County's books.

Chairman Jackson advised that:

Animal Donations Fund is: \$14,640.88 (prior to day's funding request)

Topping Fund is: \$48,356.02 (minus today's funding request)

Supervisor McGhee moved that the Board approve the purchase of the cat condo and cat tree [\$961.88] from animal donations - other, and the allocation of \$3,000 from animal donations for excess medical issues, seconded by Supervisor Hoffman. **Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).**

8. Consideration: Resolution (#2021-9). Expressing Interest in Cigarette Tax Administration Through TJPDC (Hobbs): Moved to Consent Agenda

9. Discussion: Procurement of Broadband Consultant & ISP Partner(s) (Hobbs): The County Administrator advised that the Board had requested that a business strategy be identified to move forward with procurement for broadband service. Contact was made by representatives from the Firefly Broadband, a subsidiary of the Central Virginia Electric Cooperative, Dominion Energy and Rappahannock Electric Cooperative, to advise of their desire to provide broadband internet and long-term universal fiber optic service within Madison County. Representatives from Firefly Broadband would like to provide a presentation at the upcoming Joint Meeting on May 5, 2021. A draft RFP was provided to the Board for review and consideration; requested that a project manager be brought on board to provide input. Advised that multiple grant opportunities may also be available.

- *Chairman Jackson: Noted that it was indicated that grants will become available in the late fall; grant funding will be available for three (3) years.*
- *Supervisor Yowell: Suggested that all commission members be made aware of tonight's proposal; and encouraged that both governing Boards provide comments to the County Administrator that need to be discussed and/or considered.*

Mike Mosko, Commission chair, suggested that the County devise some type of organization to help the County move forward with the broadband issue.

The County Attorney advised that in speaking within a representative from another locality, it was noted that the County should contact the representative at the Regional Commission; To which it was noted that Patrick Mauney of the Rappahannock Rapidan Regional Commission has been contacted and plans to attend the next Joint Meeting session on May 5, 2021.

Tracey Gardner, Director of Economic Development & Tourism, advised that Albemarle County just signed a MOU with Firefly Broadband, a subsidiary of Central Virginia Electric Cooperative, Dominion Energy and Rappahannock Electric Cooperative.

10. Discussion: FY22 Budget Process Hotwash (Jackson): The County Administrator referred to the budget procedures and raised the following concerns for consideration in the future:

- The County was late getting figures from the annual audit for FY2020
- Suggested that the County require departmental budget requests follow a more concise regime concerning personnel, FT/PT and OT hours for all departmental staff, and denote specific raises in a standardized format

- Suggested that more focus be emphasized on operations and a more formal review (narrative) for capital requests vs. budget impact
 - Make a more concerted effort with regard to information on donations and scheduling for agencies; suggested that time slots be allocated without input from agencies/departments.
 - Suggested that agencies/departments be required to present their requests (as opposed to not appearing to present funding requests)
 - Noted that staff will be encouraged to do a better job of populating budgetary requests into a more consistent format
 - Suggested that a balanced budget be in place and presented to the Board for review by the end of February of each year
- *Chairman Jackson: Suggested that the County begin the budget process at least two (2) earlier in the future.*

The Finance Director advised that once the new software package (Tyler Technologies) has been installed, the program will allow all budgetary information to be integrated to budget payroll positions in an automated manner; also noted that time spent to generate templates will be eliminated, as the new program will eliminate the need to create spreadsheets for department heads, as all will have access to the Tyler program and be able to insert their departmental budget numbers into the system to be populated; the new software will also allow for payroll projections by employee for review/consideration during the budget process.

Information/Correspondence

414 N. Main Street: The County Administrator advised that construction at the County Administration Building is proposed to be complete by June 8, 2021; a detailed schedule has been included in today's package for review; discussions focused on existing meeting locations and the fact that no meeting should be advertised to be held in the auditorium until it's definite that occupancy can be attained.

Transfer Station: The County Administrator advised that a letter was received today regarding a 6% fee increase.

Roger Berry, Director of Facilities & Maintenance, advised that the County was supposed to be given at least thirty (30) days-notice in April 2021; therefore, the fee increase will not be charged to the County until May/June 2021.

VDOT: The County Administrator advised that Carrie Shephard, VDOT will plan to provide a presentation at the May 2021 meeting to provide input on the six-year road improvement plan; VDOT will also plan to request that the Board adopt a Resolution to designate Desert Road into the Rural Rustic Road Program shortly.

Lawsuit: The County Administrator advised that another lawsuit has been placed against the County regarding the monopoly lease in Uno, which is starting to cost a lot of county and staff time.

The Board of Supervisors inquired as to whether Ms. Shephard will be attending virtually or in person, and strongly encouraged her to attend the next meeting in person.

An email will be forwarded to Ms. Shephard for clarification as to whether or not she will be attending in person.

Swinging Bridges: Chairman Jackson advised that the County Attorney provided much information to the citizens group for the swinging bridges in Criglersville on how to establish themselves as a 501C3 organization to attain support for the swinging bridges

Rescue Squad: Supervisor Hoffman suggested that another meeting be scheduled with the Volunteer Rescue Squad.

Public Comment

- Stephanie Murray, Treasurer (via online platform): Verbalized support of starting the budget process at least two (2) weeks earlier next year.
- Clarissa Berry, Commonwealth Attorney, advised that she was charged with initiating the budget process for her department prior to starting her assignment.
- The Finance Director advised that the delay in getting the budget process underway this year was attributed to the delay in closing the books and the fact that the State accelerated the filing deadline. In closing, she also noted that she believes there is a deadline to adopt the capital budget - suggested the County research the code in the future.

8. Closed Session [Personnel/Committee Appointments; Legal & Negotiations]

On motion of Supervisor Hoffman, seconded by Supervisor Foster, the Board convened in a closed session pursuant to Virginia Code Section 2.2-3711(A)(1) for the discussion on the assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of the County Administrator. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Supervisor Hoffman moved that the Board reconvene in open session, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

The County Attorney noted for the record that he had copies of a draft MOU between Madison and Orange Counties on the RSA meeting during the closed session, but there was no discussion during the closed session on that topic.

Supervisor Hoffman moved to certify that only matters lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(1), and only matters that were identified in the motion to convene in a closed session were heard, discussed or considered in the closed meeting, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

No action was taken as a result of the closed session

Adjourn:

With no further action being required, at about 830 p.m., on motion of Supervisor Hoffman, seconded by Supervisor Foster, the meeting was adjourned. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Copies: Board of Supervisors, County Attorney & Constitutional Officers
Adopted on: May 11, 2021



Agenda
Board of Supervisors Meeting
Tuesday, April 27, 2021 at 6:00 PM
War Memorial Building Courtroom
2 S. Main Street
Madison, Virginia 22727

Call to Order, Pledge of Allegiance & Moment of Silence

Determine Presence of a Quorum/Adoption of Agenda

Public Comment

Special Appearances

1. Report on Vaccination Clinic Program (Sherer)
2. Public Hearing: Disposal of Property at 302 Thrift Road

Consent Agenda

3. *A. Approve minutes from the April 12, 2021 Meeting*
B. Acknowledge a notice by Roger Haynes that he will have fireworks display at 124 Little Creek on July 4, 2021 at 9:00 PM.
C. Supplement 21-51 School Board State Security Grant (\$110,232.70)
D. Supplement 21-52 County Admin Bldg. Renovation upfit (\$37,748.69, paid for with debt proceeds)
E. Supplement 21-53 Emergency Communications tower maintenance (\$2,135)
F. Resolution #2021-11 [April Capital Budget Appropriation (\$82,248)]
G. Approve paying Clark Nexsen \$302,756.46 from bond proceeds (a change to the \$262,680.67 approved on April 13)

Constitutional Officers, County Departments, Committees & Organizations

- 4A. Consideration: Resolution to extend the real estate tax payment deadline (Murray)*

Old Business

- 4B. Consideration: Ordinance to Adopt CY21 Tax Rates (Hobbs)*

5. Consideration: FY22 Budget Resolution (Hobbs)
6. Consideration: FY22 Administrative Fees Resolution (Hobbs)

New Business

7. Discussion: Animal Shelter Funding (Ingram)
8. Consideration: Resolution Expressing Interest in Cigarette Tax Administration through TJPDC (Hobbs)
9. Discussion: Procurement of Broadband Consultant & ISP Partner(s) (Hobbs)
10. Discussion: FY22 Budget Process Hotwash (Jackson)

Information/Correspondence

[Information/Correspondence:](#)

Public Comment

Closed Session ([Personnel](#))

Adjourn

- [Co Admin Ctr Renovation timetable](#)
- [Transfer Station – 6% landfill cost increase](#)
- [VDOT 6-year plan options email \(5/11\)](#)
- [VDOT Desert Road Rural Rustic Road designation resolution \(5/11\)](#)
- [Rother lawsuit/Uno monopole #4](#)